



## IOWA UNITED METHODIST CHURCH BUILDING FUND TRUST

2301 Rittenhouse Street  
Des Moines, IA 50321  
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**Please note: Do not leave any questions blank.** If the question does not apply to you, please mark it Not Applicable (N/A). Any blank spaces may result in a delay in processing your application. If you have any questions at any time, please call us. Once you have completely filled out the information, please print it out, sign and return with any required documentation. We look forward to serving you. Thank you!

### LOAN APPLICATION

1. Name of Organization: \_\_\_\_\_
2. Address of Organization: \_\_\_\_\_  
\_\_\_\_\_
3. Tax I.D. Number: \_\_\_\_\_
4. Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_
5. Main Contact & Title: \_\_\_\_\_
6. What is the amount of the loan requested? \_\_\_\_\_
7. Time frame desired for repayment? \_\_\_\_\_
8. What date do you need the funds by? \_\_\_\_\_
9. What is the loan being used for? \_\_\_\_\_  
\_\_\_\_\_

10. What is the name of your bank? \_\_\_\_\_
11. Current bank balances: Savings: \_\_\_\_\_ Checking: \_\_\_\_\_

12. Other Investments:

<u>Institution</u>	<u>Type of Account</u>	<u>Balance</u>
_____	_____	_____
_____	_____	_____

13. Have you been over 30 days late on any financial obligation, excluding Conference apportionments, in the past 3 years? If yes, please give details: \_\_\_\_\_  
\_\_\_\_\_

14. List below the committee/person in charge of financial related decisions?

<u>Officials</u>	<u>Title</u>	<u>Yrs. In Office</u>
_____	_____	_____
_____	_____	_____

**PROJECT INFORMATION**

1. What is your financial plan for servicing this loan? (i.e. Capital Campaign Funds, Other Reserves, Operating Budget) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. If you are doing a Capital Campaign, please answer the questions below.
  - What is/was the start date? \_\_\_\_\_
  - What is the length of the campaign pledges? \_\_\_\_\_
  - How much has been pledged to date? \_\_\_\_\_
  - How much has been collected to date? \_\_\_\_\_
  - What is number of pledging units? \_\_\_\_\_

**PROPERTY INFORMATION**

1. Physical address of the church \_\_\_\_\_  
\_\_\_\_\_
2. Please list a description, the year completed and the construction costs of any improvements to the church property in the past 5 years that are significant to increasing the property value.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Does the church own a parsonage? If yes, list address and approximate value.  
\_\_\_\_\_  
\_\_\_\_\_
4. Does the church own any other buildings? If yes, list address and approximate value  
\_\_\_\_\_  
\_\_\_\_\_
5. Please list a description, the year completed and the construction costs of any improvements to the parsonage or other buildings in the past 5 years that are significant to increasing the property value. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Does the church own any land? If yes, list address and approximate value.  
\_\_\_\_\_  
\_\_\_\_\_

## LOAN DOCUMENTS THAT NEED TO BE ATTACHED

- Balance Sheet for prior year and current year to date
- Actual to Budget comparison for prior year and current year to date  
*\*Check Charge Conference documents, records kept at your District Office\**
- Copies of other debt documents (i.e. mortgages, lines of credit, etc.)
- Copy of appraisal for any properties that were done within the last five years
- Copy of current insurance policy for **all** facilities/properties
- If applying for loan, signed *Consent of District Superintendent and Pastor* (Please use documents supplied with this loan application)
- If applying for mortgage or construction loan, signed *Certificate of Resolution of the Church/Charge Conference* (i.e. Board of Trustees, Church Charge Conference, Admin. Council, etc.) and signed approval of *District Committee on Church Location and Building* (Please use documents supplied with this loan application)

**\*\*Check box acknowledging that you have read the Iowa United Methodist Church Building Fund Trust Offering Circular.**

**Prepared by:** \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Pastor:** \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Chair Board of Trustees:** \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_