



Higher Education Loan Partners Criteria

All applications and required documentation must be postmarked by September 1st. Late or incomplete applications cannot be accepted.

Participation Qualifications

1. Available to pastors serving in the Iowa Conference of the United Methodist Church at the time debt is refinanced.
 - A. The program is for the benefit of ordained deacons and elders and local pastors under full-time appointment in the Iowa Conference. Applicants serving another conference may apply but will not be approved until service commences in the Iowa Conference.
 - B. When a pastor transfers to another conference or leaves the ministry for reasons other than disability the loan is due and payable, unless agreement is reached on continuing the loan on modified terms, as approved by the board.
2. Debt subject to refinance is limited to debt directly attributable to existing undergraduate, seminary and post-ordination education.
 - A. This is not a scholarship program. Amounts considered for refinance will be those demonstrably related to costs of undergraduate, seminary and post-ordination degrees. Preference will be given to pre-ordination expenses. These costs include tuition, room and board and other directly billed expenses currently financed in another loan program. Amounts related to travel or other expenses incurred during the educational process are not considered.
3. After initial submission, IUMF may request further detail or materials which shall be provided within thirty days of request.

Pastor HELP loans

1. IUMF shall determine the amount to be refinanced which shall be subject to the following:
 - A. The maximum amount considered for refinance shall be \$50,000. The minimum amount refinanced shall be \$5,000. Loans will be subject to customary underwriting considerations and no loan or particular amount is assured until approved by the IUMF loan committee.
 - B. Funds available to IUMF for this program may limit the amount for which refinance may be offered by IUMF during any application cycle. Where refinance of all eligible debt is limited by funds available, IUMF will allocate available funds and may do any one or more

of the following:

- (1) Defer final approval and funding for certain applicants or for a portion of any applicant's qualified debt until funds are available.
- (2) Without necessity of further application, offer to increase the amount refinanced at a later date when funds become available.

Allocation of resources and determination of the order and amount of loans refinanced shall be reasonably determined by the IUMF loan committee in a manner that will promote the objectives of the HELP program giving primary consideration to the existing terms of specific loans to be refinanced and each pastor's ability to service that debt (need/household income).

C. When issued, the amount refinanced will be paid directly by IUMF to the lender of the debt refinanced.

2. Loan terms:

- A. Loans will be written at 2.5% interest. The rate may be adjusted periodically by the IUMF HELP Committee to account for changes in market value and conditions.
- B. Amortization shall generally be for no longer than the period remaining on the loan refinanced, this period not to exceed 10 years. Loans may be prepaid in any amount at any time without penalty.
- C. If a loan payment is late by more than ten days IUMF may issue a late payment warning. Loans having received three late payment warnings will be due and payable 90 days following notice by IUMF that the loan is payable in full due to delinquent payment. Delay in issuance of the 90 day notice shall not constitute a waiver of the right of IUMF to demand payment in full in 90 days.
- D. All loans will be evidenced by a promissory note payable to IUMF. Where deemed appropriate by IUMF, a cosigner may be required and suitable collateral may be required.
- E. IUMF does not and will not participate in any type of loan forgiveness program. When issued, the loan is no longer eligible for federal loan forgiveness.

Funding for HELP loans

1. Funds available for HELP loans shall include:
 - A. Funds of IUMF designated for this purpose from time to time by the IUMF board of directors, which may be increased or decreased by the board at any time.
 - B. Funds donated to the IUMF and designated to the loan refinance program.
 - C. Funds lent to the Foundation at no or very low interest from individuals. All terms of the loan refinance program are subject to modification at any time by the IUMF board of directors.

HELP Program administration

1. Administration of the HELP program shall be conducted by IUMF staff, acting pursuant to the guidelines established by the IUMF board or a committee of the board created for that purpose. Where reference is made to action of the IUMF Board that action may be by the full board or the committee established for oversight of the program.
2. All necessary forms for application and reporting and all additional procedures that facilitate the efficient operation of the HELP program shall be approved by the committee of the board established for oversight of the loan refinance program.
3. Criteria will be developed each year, according to funds available. Some priorities may include: student loans with higher rates, newer clergy in minimum salary positions, seminary loan debt, ratio of graduate loans to undergraduate loans, rankings according to ability to repay the loan and involvement in new and emerging ministries.

Criteria for Loan Consideration

1. Ordained elders and deacons who are members of and serving the Iowa Annual Conference of the United Methodist Church with at least one year of service. Those with over three years of service will have top priority.

OR

Local pastors who have completed the course of study and have served full-time in the Iowa Annual Conference for at least two years.

2. Loan recipients must enroll in or have completed the IUMF's financial education certification course for faith leaders.
3. Applicant must plan to actively serve in the Iowa Conference for the length of the loan.
4. Applicant must establish creditworthiness:
 - A. Workable ratio of student loan amounts to the number of years before retirement.
 - B. Additional relevant information requested by IUMF deemed necessary to make a final determination.
 - C. Extenuating circumstances may be considered.
 - D. Where necessary, the addition of co-borrowers may be considered.

All terms of the Pastor HELP program are subject to modification at any time by the IUMF board of directors and the committee of the IUMF board established for oversight of loan refinance program.

Please submit completed packets postmarked no later than September 1 to:

Iowa United Methodist Foundation | 2301 Rittenhouse Street | Des Moines, IA 50321
515.974.8927 | info@iumf.org | iumf.org